

UKRI-FNR LEAD AGENCY AGREEMENT

AHRC-FNR Specific Guidance

What AHRC is looking for

Applicants can submit a collaborative research proposal in any area of the arts and humanities within the remit of both AHRC and FNR.

All proposals should be submitted through AHRC's standard grants schemes.

The full economic cost of the UK part of the project can be between £50,000 and £1 million. AHRC will fund 80% of the full economic cost. Proposals approved for funding will be jointly supported by AHRC and FNR.

[Check if your proposal is suitable for AHRC funding.](#)

The funding you request from FNR must follow the relevant FNR funding rules. You do not have to request equal amounts from AHRC and FNR. The difference should reflect the variations in costs and local prices.

How to apply

Applicants must apply using the [Joint Electronic Submission \(Je-S\) system](#).

A PDF copy of the application submitted to AHRC should be sent to FNR, with the FNR INTER documents attached. This must be done no later than seven days after applicants submit an application to AHRC.

Further information on application submission can be found in the UKRI-FNR Lead Agency Operational Guidance and [FNR's website](#).

To download a PDF copy of the application submitted to AHRC:

- open the application (you may need to tick 'show documents submitted to council' at the top of the screen)
- select 'document actions' at the top of the screen
- select 'print document'
- select 'download the PDF version including attachments'.

When applying, select 'new document' then:

- council: AHRC
- document type: standard proposal
- scheme: research grants standard
- call/type/mode: research grants (open call).

The title field of the proposal must begin with the words 'AHRC/FNR'.

Je-S attachments

Applicants must attach the following documents to the Je-S application:

- case for support
- justification of resources (including UK costs and a summary of the Luxembourg costs)
- data management plan
- project partners' letters of support
- head of department letter of support for international co-investigators
- CVs for all named researchers, both UK and Luxembourg-based (each CV should be no more than two pages long).

Luxembourg researchers should also complete the following as additional Je-S attachments (all available on the [FNR website](#)) and pass them onto their UK principal investigator to upload to the proposal (under 'other attachment'):

- FNR project plan form
- FNR budget spreadsheet
- FNR justification of costs form (for costs being requested from FNR).

The Je-S submission portal allows only one principal investigator to be included in a proposal. On the Je-S form, the principal investigator is therefore the UK principal investigator and the Luxembourg principal investigator needs to be recorded as a co-investigator.

All investigators named on the Je-S application form, whether based in the UK or Luxembourg, must have a Je-S account.

No staff costs should be included for the Luxembourg principal investigator or co-investigator in the Je-S form. In the 'investigator' section, 'zero' should be entered into the fields which ask for 'salary rate' and 'total number of hours to be charged to the grant over the duration of the grant' for the Luxembourg principal investigator.